

Maxville Manor Family Council
October 25th, 2022

Family Council members	Rainer Pethke (Chair), Liane Green, Judith Stanway, Muriel Aitken, Heather Ross, Lynn Stevenson; Gail Seguin
Guest (S)	Dina Murray-MacDonald - staff, Melanie Levesque - staff, Residents Council - Carlin Pethke, Claire Hambleton and Laura Gaines
Regrets	Keith Penny, Diana Kemp, Carol Hambleton; Beverley Hersovici

Meeting conducted in person in the Manor Library and via Zoom.

1. Welcome and opening remarks
2. Welcome Residents Council representatives who joined the meeting
3. Introduction of Carolyn Cameron the new Assistant Director of Care and Melanie Levesque our new Infection Prevention and Control (IPAC) lead.
4. LTC Investigations - Inspection Report overview #2022-1497-0002
<http://publicreporting.ltchomes.net/en-ca/File.aspx?RecID=30110&FacilityID=20333>
Carolyn Cameron provided an overview of the Inspection Report dated October 6th 2022. She also informed Family Council that changes to ensure better medication management include counting of narcotics at the beginning of the RNs shift (2 RNs to be present) as well as placement of a mounted secure medical lock box in each nurse station for all discontinued medications.
5. Infection Prevention and Control (IPAC) overview – Melanie Levesque
October is IPAC month at the Manor. Melanie informed the Council members of all the interactive activities she conducted with staff over the last couple of weeks and was very impressed with everyone’s enthusiasm to learn and compliance to all infection control practices. Melanie’s team is also working on getting hand wipes for each dining room for residents to use.

Melanie informed the Council members that a vaccine clinic will be conducted soon by the Manor which will include the Flu shot. Consent forms will be sent out in the next newsletter.
6. News, updates and roundtable
 - Satisfaction Survey feedback - Dina Murray-MacDonald
Family Council members reviewed the draft survey and provided feedback on this and other possible questions. The satisfaction survey is intended to be sent out the second week of November. Results are anticipated to be received beginning of December and results will be compiled and shared in the January newsletter.

- Use of Caregiver ID badges – Dina Murray-MacDonald
10 new admissions since the implementation of Caregiver ID badges. The overall response to acquiring support from family council is very low. Council members discussed a new approach which is to reach out to the residents' family 6 weeks after the resident has been admitted. This will become the new model effective immediately.
- Palliative – LEAP, FCO and U of Ottawa Research program – Rainer Pethke spoke of the various initiatives underway and in particular his involvement in a 4-5 year research program led by Ottawa U and Bruyere. The Manor has several staff enrolled in LEAP. Other training is available via Family Councils Ontario.
- Alzheimer's info sessions status update - Liane Green / Rainer Pethke
The Alzheimer's Society conducted their first information session last week on Oct 19th. It was a great education session and good turn out for the first Alzheimer's society session with over 10 participants. Rainer and Beverly attended from the FC. Thank you Liane for coordinating this event series with Josee Desrochers-Leduc – Education Coordinator from the Alzheimer Society Cornwall & District. There will be one session held approximately every month for 6 months.
- Parkinson's info sessions status update - Carol Hambleton
The Council decided to revisit these sessions and schedule them after the Alzheimer's Society information sessions come to a close.
- Physiotherapy
A member from resident council informed the Family Council members that the Manor is currently looking for a full-time physiotherapist as there seems to have been a loss of staff. Physio will remain as one on one in the resident's room as it is not suitable to conduct physio in the physio room due to being unable to maintain social distancing.
- Town Square
Residents and families are missing the Town Square. Discussions are being had with management to see where the staff can conduct Covid scanning. Management is aware of residents' concerns and trying to get Town Square back to a social spot but Covid distancing is still a factor.
- Fire – Family Council
A chimney near the front entrance caught fire on Oct 11th impacting the Hallway G lounge near the front entrance The Family council expressed gratitude for the quick action all staff took during the fire. Consideration is being given to obtaining an aircraft type emergency slide in order to expedite evacuation of residents had the fire

occurred at the other end of the hallway.

7. Review/confirm the FC Terms of Reference.

The Family Council Terms of Reference was distributed for final comments. Judith offered additional input and to review templates provided by the Family Council of Ontario. A final version is targeted before the end of the year.

8. Roundtable – final comments, feedback, schedule next meeting – all

We are continuing to work out the details on dual format meetings with both Zoom and in-person. Thanks to Dina for the additional tablet. We're hoping to have a laptop connected external speaker at the next event to overcome some of the low volume and feedback issues experienced. Anyone that is attending in person is encouraged to bring their own device as it will aid interaction with those connecting via Zoom.

9. The next Family Council meeting is scheduled for Monday January 16th at 6:30pm. We will try and start a ½ hour earlier going forward.

Council members would like to have an update on the Manor's redevelopment project. It's understood that a critical next step is fundraising.

Another possible topic for consideration is to invite the staff person responsible for disaster planning in light of the recent fire incident.